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|  | **Warminster Saddle Club**  **Oxendene, WARMINSTER, Wiltshire, BA12 0DZ**  Telephone: 01985 213925  **Email: info@warminstersaddleclub.co.uk**  [www.warminstersaddleclub.co.uk](http://www.warminstersaddleclub.co.uk)  BHS Approved |

**job advertisement: YARD MANAGER**

**The Club.** Warminster Saddle Club (WSC) is a military saddle club, open to military and civilian members, which offers a variety of bespoke equestrian services. WSC is a busy riding school, livery yard and competition centre, run by a committee of volunteers.

**The role.** We have an exciting opportunity for an enthusiastic Yard Manager to join our team. This permanent position is well suited to an individual looking to advance their equine career and gain hands-on experience in a thriving and supportive workplace. Managing a team of about 12 staff and being a member of the committee, you will have direct input into the running of the Club. The Yard Manager is responsible for the routine management and operation of the Club, including the delivery of riding lessons.

**The person.** We are looking for someone who has experience managing a busy yard and who is also a qualified and experienced rider/instructor. You must enjoy working with people, and horses, be reliable and passionate about your job. We believe the Yard Manager will be critical to developing increased revenue and efficiency at the Club.

**The commitment.** This will be a full-time, live out position with your regular days off being flexible to fit with the Club’s commitments and activities, including delivery of lessons on Saturdays and occasionally running events on Sundays (averaging twice a month for the majority of the year). The role is offered at 40 hours over 5 days, including a daily 30 minute lunch break.

**Qualifications:**

* **Essential:**
  + British Horse Society Stage 3.
  + Management (business, personnel, finance).
  + In date first aid certificate and Enhanced DBS check (with barring)[[1]](#footnote-1).
* **Desirable:**
  + Understanding of the military.
  + IT literate, comfortable with Microsoft Office 365 applications.
  + Knowledge of social media platforms, including Facebook and Instagram.

**Application process:**

* If you would like to apply for the position, please e-mail your current CV to: [duncan.wilson345@mod.gov.uk](mailto:duncan.wilson345@mod.gov.uk)
* The closing date for applications is 12 July 24: applications to be received by 5pm.
* Interviews will take place on or after: Date TBC.
* The full job description can be obtained from the Club’s website: [www.warminstersaddleclub.co.uk](http://www.warminstersaddleclub.co.uk).

1. If not already held then this would need to be applied for as soon as possible. WSC is committed to safeguarding and promoting the welfare of children and vulnerable adults. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). [↑](#footnote-ref-1)